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Web Site: THEGI.CO

Hope Job Fair- July 14, 2014
The Legacy Ballroom, 11901 S. Loomis, Chicago, IL 60643
Exhibitor Application Form

Contact: Vincent Gilbert at: _____ for more information.

Government Agency Represented; _____

OR

Private Company Name:

City: _____ State: ____ Zip: _____ Telephone: (____) _____

Fax: (____) _____

Contact Person: _____ Office Phone Number: _____

Cell Number: _____ Number of Staff Attending _____

Your Email Address: _____ Web Site: _____

City: _____ State: ____ Zip: _____ Telephone: (____) _____

Fax: (____) _____

Estimated Time Of Arrival: _____

Find quality candidates

Please Check All Positions in Which You Plan to Hire:

PROFESSIONAL

- Accountant/Tax Preparer
- Banker/Loan Officer
- Database Administrator
- Drafter
- Engineer
- Instructor/Teacher
- Insurance Worker
- Legal/Paralegal
- Programmer/ Systems Analyst
- Technician
- Web/Graphic Design
- Human Resources

HEALTHCARE

- Counselor/Residential
- Mental Health Worker/Aide
- Nurse, LPN
- Nurse, RN
- CNA/Health Aide
- Human Services Worker
- Social Worker
- Therapist
- Lab Technician

SALES & MARKETING

- Cashier
- Financial Sales/Planner/Advisor
- Management Trainee-Business
- Management Trainee-Retail
- Marketing/Sales Representative
- Sales Manager/Retail
- Sales Associate/Retail

SERVICE

- Child Care Worker
- Food Service Manager Trainee

OTHER

- Assembly Worker
- Carpenter
- Electrician
- Plumber, Pipefitter

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SERVICE

- Child Care Worker
- Food Service Manager Trainee
- Food Service Worker
- Janitors and Cleaners
- Law Enforcement Officer
- Real Estate Agent
- Security/Guard Protective Service
- Drivers, tractor trailer and light

OTHER

- Assembly Worker
- Carpenter
- Electrician
- Plumber, Pipefitter
- Welder
- Other Construction Trades
- Inspectors, Testers
- Machinist
- Machine Operator
- Mechanic
- Quality Control Worker
- Shipping & Receiving Clerk
- Warehouse Worker

ADMINISTRATIVE SUPPORT

- Administrative Assistant
- Bank Teller
- Billing/Collections Clerk
- Bookkeeper/Payroll
- General Office
- Receptionist/Information Clerk
- Customer Service Representative

Other (not listed) _____

- For the most part, these positions are: Full-time Part-time Both Full and Part-time
 For the most part, these positions are: Salaried Commissioned Salaried and Commissioned
 Are you collecting resumes on the day of the event? Yes No

IMPORTANT NOTES

- **Use a flip chart or presentation board** to post your job openings and place it where it will be easily seen by attendees. You will save yourself and the job seeker time if they know the positions that are available. Have plenty of job descriptions printed and ready to hand out.
- **If possible, have at least two people** working at your booth since our events generally attract a large crowd.
- **Make your booth visible!** Banners, displays, balloons and promotional materials will draw attention to your table.
- **Arrive early!** You may have questions for staff, volunteers or other recruiters attending the job fair, vendors should arrive no later than 8:30 a.m. on July 14th, 2014.
- **Location:** West Pullman Area. **The Legacy Ballroom, 11901 S. Loomis, Chicago, IL 60643, (773) 944-6939.**
- **Like the Gardner Initiative at Facebook.com and use the pay pal option to send us a donation or pay your Booth Rental Fee**

The Gardner Initiative is a Illinois Not for Profit if you want to make a donation make checks payable to the Gardner Initiative P. O. Box 286407 Chicago, Illinois 60628